

**GREATER BOCA RATON BEACH & PARK DISTRICT**  
**MINUTES OF A REGULAR “VIRTUAL” MEETING OF**  
**THE BOARD OF COMMISSIONERS**  
July 6, 2020

The “VIRTUAL” MEETING, conducted through the Zoom platform, was called to order by CHAIRMAN Susan Vogelgesang, at 5:15 p.m.

**COMMISSIONERS PRESENT:**

Craig F. Ehrnst  
Steven M. Engel  
Robert K. Rollins, Jr.  
Susan Vogelgesang  
Erin Wright

**CHANGES TO AGENDA:**

**PUBLIC REQUESTS:**

*Ms. Harms read into the record the following emails that were sent to the District for public requests:*

Mr. Robert DuKate expressed the importance of working with residents to decide on the amenities at Boca Teeca.

Mr. Jim Miller, President of the Friends of Gumbo Limbo, expressed concern about the costs of the Tower and the Seawater Supply projects and the need to deal with immediate critical issues at the Center that are in the project line called GL Master Plan. He urged the Commission to support the financial plan for Gumbo Limbo.

*The following people called into the meeting:*

Mr. Raul Travieso, Ambassador for the Florida Southeast District of the USA Pickleball Association, asked the Board to consider the following recommendations due to the increasing demand for dedicated pickleball courts: refurbish and convert the abandoned tennis courts at Boca Teeca to lighted pickleball courts; consider transforming two tennis courts at Patch Reef Park or the Swim & Racquet Center; move forward with the delayed Phase 2 of the Spanish River Athletic Complex.

Mr. Antony Ciliberti, President of Condo 4 in Boca Teeca, supports converting the tennis courts into pickleball courts at Boca Teeca. He believes that the conversion should be a separate project from the Boca National Landscaping RFP, with its own budget.

Mr. Greg Galanis would like the District to be focused on obtaining the golf course design approval from the City and if it is not given, he suggested that the District proceed with legal pressure for unreasonably withholding approval of the design.

Mr. Harold Chaffee suggested using the empty tennis courts at various schools to convert into pickleball courts instead of spending the money to temporarily convert the courts at Boca Teeca. He would like the District to focus on getting an answer from the City for the approval of the golf course design.

Mr. Bruce Diller Verstandig believes that there will be less tax revenue coming in over the next few years due to the pandemic and that the District should reevaluate what it will do with the Ocean Breeze property. He does not foresee the Boca Municipal Golf Course being sold.

**APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:**

**MOTION** was made by Commissioner Engel and seconded by Commissioner Rollins to approve the minutes of the Regular “Virtual” Meeting held on June 15, 2020, at 5:15 p.m.

**Roll Call Vote:**

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

**MOTION UNANIMOUSLY APPROVED**

**REGULAR BUSINESS:**

**1. Pedestrian Gate at Swim & Racquet Center**

Ms. Melissa Dawson, Facilities Manager, provided two quotes for a pedestrian gate and fence that would control access at the footpath between the Swim and Racquet Center and the Town Place and Wimbledon communities.

Discussion:

This item was deferred so Ms. Dawson can investigate vendor references and what gage of aluminum will be used for the fence.

**2. Golf Course Beautification RFP**

Ms. Harms provided the Board with an updated RFP with revisions to the Scope of Work that were discussed at the last meeting.

Commissioner Wright requested that section “b” under the Scope of Work be expanded to include a barrier to prevent vehicles or people from trespassing in the condominium and golf course area.

Commissioner Ehrnst clarified that: the RFP will give the District budget options; the material could potentially be reused at the golf course and is designed to reduce the need for fencing; and that the District intends to move forward with the Master Plan for the golf course.

Commissioner Engel inquired if the District could keep the proposed pickleball courts as a permanent feature and how it would affect the golf course.

Commissioner Rollins stated that the City plans to develop Phase 2 in 2021, which includes developing pickleball courts. He suggested using the Sugar Sand Park Field House, if available, for pickleball in the interim. He recommended removing the District as additionally insured for the Worker’s Compensation Policy on the RFP.

Commissioner Ehrnst suggested that the District focus on working on the Master plan for the golf course with the City and exploring the idea of expanding pickleball at Sugar Sand Park, Patch Reef Park, or the Swim & Racquet Center.

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Commissioner Vogelgesang stated that half of the emails that she has received regarding pickleball complained about the noise it creates and inquired if the District has a responsibility for noise control.

**MOTION** was made by Commissioner Wright and seconded by Commissioner Engel to approve the updated Golf Course Landscaping RFP to go out to bid with the following adjustments: 1. Expand Section 2 "b" under the Scope of Work to include a barrier to prevent people or vehicles from trespassing in the condominium and golf course areas; and 2. Eliminate the requirement for the District to be named as additionally insured on the Worker's Compensation Policy.

Discussion:

**Roll Call Vote:**

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

**MOTION UNANIMOUSLY APPROVED**

### **3. Preliminary Budget and CIP Discussion**

Ms. Harms presented preliminary drafts of a budget using the current millage rate of .9147 and the rollback rate of .8818. A tentative millage rate must be set prior to August 1, 2020. Once a tentative millage rate is set, it can be lowered at the final budget hearing in September. Ms. Harms noted that she has submitted various questions to the City from District Board members pertaining to the City's budget.

**Discussion:**

Commissioner Rollins inquired why the parking meter revenue at the Red Reef Golf Course is not used to defer any subsidy that the District might have for the shortfall at the golf course, and questioned if the District should be a benefactor to any of the funds that the City has been reimbursed from the County to retain its employees.

Commissioner Engel would like the City to present a more realistic budget that includes only the employment slots that will be filled, allowing the District to allocate money to other needs; and establish protocols on maintenance schedules for vehicles to extend the life of the vehicles and lower the requests for new vehicles.

Commissioner Ehrnst stated that the District should be more conservative with its budget and hesitate to make any major commitments on any expense items. He encourages the City to leverage its volunteer base for all aspects wherever possible.

Commissioners Vogelgesang and Wright submitted questions regarding the City's budget to Ms. Harms prior to the meeting.

**MOTION** was made by Commissioner Rollins and seconded by Commissioner Engel to set the tentative millage rate for Fiscal Year 2020/2021 to the rollback rate of 0.8818 mills.

Discussion:

Commissioner Ehrnst was concerned that the interest rates, user fees, and payroll numbers that are being projected may not be accurate.

**Roll Call Vote:**

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

**MOTION UNANIMOUSLY APPROVED**

**APPROVAL OF PAYROLL AND INVOICES:**

Commissioner Ehrnst deferred the March O & M payment to the City of Boca Raton for further review.

**MOTION** was made by Commissioner Ehrnst and seconded by Commissioner Engel to approve the revised payroll and invoices totaling \$ 62,755.09

Discussion:

**Roll Call Vote:**

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

**MOTION UNANIMOUSLY APPROVED**

**REPORTS AND DISCUSSION ITEMS:**

**Executive Director:**

CRA Application

The CRA application with the District's request to be released from its CRA obligation has been completed and will be sent to the City this week.

Golf Discussion

Ms. Harms is scheduled to speak with Mr. Mike Woika, Assistant City Manager, next week regarding the golf course.

### District Audit

The Fiscal Year 2019 audit has been completed successfully; all documents have been recorded.

### Ocean Strand

The Ocean Strand RFP has been advertised and all bids are due back by July 31, 2020.

A concerned resident notified the District that work was being done on the eastern portion of the Ocean Strand property. Ms. Harms was not notified that the City had removed wooden steps that were a safety concern and placed Mobi-Mats down. In the future, the City will inform the District of any improvements on District property for approval prior to commencing work.

### Community Center News

The community centers are working on virtual programming, camp packets, and camp backpacks with some activities for the public while the center is closed.

The Blood Suckers Exhibit will be installed on July 13, 2020. Online programming for the public to view the exhibit virtually will be available until the facility is re-opened.

### Sugar Sand Park Community Center

Ms. Harms toured the facility with Commissioner Rollins to review some of the City's budget requests. Ms. Harms hopes to receive weekly facility updates from the City that she will pass along to the Board.

### July 27<sup>th</sup> Meeting Cancelled

The extra budget meeting scheduled for July 27<sup>th</sup> has been cancelled since the tentative millage rate has been set.

### **Counsel:**

#### Ocean Strand Declaration

The certified legal description of the Ocean Strand property has been completed and the Ocean Strand Declaration of Restrictive Covenants was officially recorded in the public records of Palm Beach County.

### **Commissioners:**

*Commissioner Engel* proposed setting up a Beach & Park District Foundation as a supplement to the general fund. Residents and nonresidents would be able to purchase a brick, a park bench, scoreboard, etc. at any of the District properties to help address any shortfalls in revenue. Mr. Engel believes this would be a good way for individuals and nonprofit corporate entities to become involved in District projects.

Commissioner Engel, District counsel, and the Executive Director will coordinate the details and this item will be added to a future agenda for consideration.

*Commissioner Rollins* inquired if the District has a record of who attends the "virtual" meetings; and if counsel had any updates from the Rail Road regarding a crossing at Jeffery Street. Mr. Horowitz stated that they have telephoned the FEC regarding the crossing and will advise when a response is received.

Commissioner Ehrnst is strongly supportive of nonprofit organizations as volunteers and would like to see the Boca Teeca community more involved with the golf course.

Commissioner Vogelgesang was concerned about the environmental impacts on Ocean Strand. Ms. Harms will consult with Nora Fosman, Senior Environmental Officer with the City, to ensure that all vegetation will be protected.

**FUTURE AGENDA ITEMS:**

Foundation Research and Report

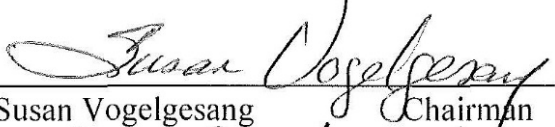
**ADJOURNMENT:**


**MOTION** was made by Commissioner Engel and seconded by Commissioner Rollins to adjourn the meeting at 7:05 p.m.

**Roll Call Vote:**

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

**MOTION UNANIMOUSLY APPROVED**

  
Susan Vogelgesang Chairman

  
Craig F. Ehrnst Secretary-Treasurer