

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SWIM & RACQUET CENTER, 21618 ST. ANDREWS BOULEVARD, BOCA RATON
December 2, 2019

The MEETING was called to order by CHAIRMAN Susan Vogelgesang, at 5:15 p.m.

COMMISSIONERS PRESENT:

Craig F. Ehrnst
Steven M. Engel
Robert K. Rollins, Jr.
Susan Vogelgesang
Erin A. Wright

CHANGES TO AGENDA: Item # 1 was deferred until the December 16th meeting per the request of Ms. Harms.

PUBLIC REQUESTS:

Mr. Robert DuKate was disappointed that the golf course was not on the agenda and suggested that the District follow Robert's Rules of Order when setting the agenda.

Mr. Greg Galanis thanked the District for all its efforts and hours that they have committed to the golf course over the last two years. He encouraged the Board to be strong and to continue to support the thoughtful and detailed plan that took two years developing with community input.

Mr. Rick Heard believes that the District will become irrelevant if the City takes responsibility for more costs and suggested that the District expand its boundaries to the west which would provide more tax revenue and possibly lower the millage rate.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to approve the minutes of the Regular Meeting held on November 18, 2019 at 5:15 p.m.

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

1. Amendment to the Executive Director Agreement:

This item was deferred per the request of Ms. Harms.

2. Approval of Retirement Plan

Ms. Harms requested the Board's consideration to approve Resolution 2020-02 establishing a Defined Contribution Plan ("401 Plan") and Deferred Compensation Plan ("457 Plan") and Trust Joinder Agreement between the District and Florida Municipal Pension Trust Fund ("FMPTF").

The plan would include the District matching up to 5% for executive level staff which includes the three current employees. The District will have the option to amend the plan each year.

Mr. Jacob Horowitz, General Counsel, read Resolution 2020-02 into the record.

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to approve Resolution Number 2020-02, as presented.

MOTION UNANIMOUSLY APPROVED

3. Public Decorum Policy

At a previous meeting Ms. Harms was directed by the Board to create a Public Decorum Policy for the District to provide structure and rules for the public meetings. Mr. Samuel Goren, General Counsel, recommended that the Board adopt the Meeting Rules of Procedure provided by Ms. Harms in principle, to allow the Board time to make any comments and counsel to make any refinements.

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins adopt the Meeting Rules of Procedure in principle and have counsel make revisions for the Board's consideration.

MOTION UNANIMOUSLY APPROVED

4. Approval of Ocean Breeze Debt Service Payment

Ms. Harms recommended payment of the Ocean Breeze Debt Service invoice. Commissioner Ehrnst questioned whether this topic needed to be a separate agenda item.

Discussion ensued.

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Rollins to approve the debt service payment for Ocean Breeze in the amount of \$232,122.00. Future Debt Service payments will be included in the invoices for approval.

MOTION UNANIMOUSLY APPROVED

5. Walkway Repaving

Ms. Harms requested the Board's consideration to approve the bid from Wynn & Sons Environmental Construction Co, Inc. to repair the asphalt at Patch Reef Park and Sugar Sand Park from root intrusion. The District will piggyback on a Palm Beach County awarded contract that has been reviewed by counsel. The budgeted amount for this project was \$210,000, the total cost will be \$80,195.50.

Commissioner Ehrnst inquired if additional evaluations were needed to ensure safety, such as tree trimming, prior to fixing the asphalt. Ms. Dawson, Facilities Manager, will investigate.

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to accept the bid to do the asphalt paving in the amount of \$80,195.50 at Patch Reef Park and Sugar Sand Park.

MOTION UNANIMOUSLY APPROVED

6. Sunshine Law Presentation

Mr. Samuel Goren and Mr. Jacob Horowitz, District Counsel, provided an informative overview on the Sunshine Law (Article 1, Section 24 of the Florida Constitution, Ch. 286.011 (1), F.S.) and the Florida Public Records Law (Ch.119 F.S.).

APPROVAL OF PAYROLL AND INVOICES:

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Engel to approve the revised payroll and invoices totaling \$ 285,177.35.

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director:

Ms. Harms spoke with Mr. Mike Woika, Assistant City Manager, who stated that the District can expect the ILA by the week ending December 13, 2019. The golf course ILA will be the sole item of discussion on the January 6th agenda after the Election of Officers. If more time is needed to discuss the ILA prior to the Joint meeting, a special workshop will be held.

Commissioner Ehrnst suggested having a separate, regularly scheduled, discussion on the golf course once a month to keep the public informed.

District Counsel:

Mr. Goren advised the Board that he will not attend the District meetings over the next few weeks due to personal reasons. Mr. Horowitz will be available for all District matters.

Commissioners:

Commissioner Ehrnst believes that the District is very relevant to the community and is proud to be a part of the District Board.

Commissioner Rollins also believes that the District is very relevant, and that the District needs to shine its light, so people know just how relevant the District is.

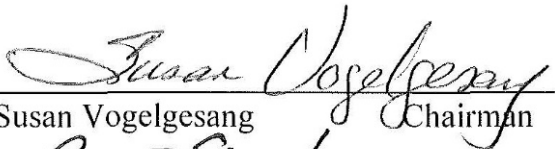
FUTURE AGENDA ITEMS:


- Amended Agreement for Executive Director
- Golf Course ILA
- Banking RFP Recommendation
- Communication RFP

ADJOURNMENT:

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to adjourn the meeting at 7:07 p.m.

MOTION UNANIMOUSLY APPROVED


Susan Vogelgesang Chairman


Craig F. Ehrnst Secretary-Treasurer