

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS
November 1, 2021

The MEETING took place at the Swim & Racquet Center and was also conducted virtually through the Zoom platform. The meeting was called to order by CHAIRMAN Susan Vogelgesang at 5:15 p.m.

COMMISSIONERS PRESENT: Craig F. Ehrnst
Steven M. Engel
Robert K. Rollins, Jr.
Susan Vogelgesang
Erin Wright

CHANGES TO AGENDA:

PUBLIC REQUESTS:

Mr. Tom Thayer announced that a Veteran's Day celebration will take place at the Mizner Park Amphitheater at 11:00 a.m. on November 11, 2021. Free lunch will be distributed to Veterans in uniform or with an ID card and \$5.00 for everyone else. The Federation of Boca Raton Homeowner Associations will hold its meeting on Tuesday, November 2, 2021, at 8:30 a.m. at the Boca Raton Community Center. Guest speakers will be Gary Richardson, the Chairman of the Boca Raton Housing Authority, and Leeann Welch, Manager of Gumbo Limbo Nature Center.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

Executive Director Harms noted that the following two corrections were made to the Non-Approved Minutes:

- on page 2, item #2 Zero Empty Spaces, paragraph one: "John" A Rutherford will be changed to "James" A. Rutherford
- on page 3, the last word in the Substitute Motion "lease" will be changed to "agreement"

MOTION was made by Commissioner Engel and seconded by Commissioner Ehrnst to approve the minutes, as corrected, of the Regular Meeting held on October 18, 2021, at 5:15 p.m.

Discussion:

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

1. Boca Teeca- Maintenance Recommendation

On October 8, 2021, the District received four (4) bids in response to the RFP for Landscape Maintenance Services at Boca Teeca from the following companies:

- South Florida Bushog
- Yellowstone Landscape
- Landscape Cutting Edge
- Sherlock Tree Company

District staff made the following recommendations:

South Florida Bushog	Full Course and Corners	\$220,850
Yellowstone Landscape	Main Entrance, Tunnel, Roadways	\$35,088.26

Discussion ensued regarding the increase in the scope of work for South Florida Bushog; a clause that is in the contracts that would allow the District an “out “ after 30 days, and the need to be cost-conscious.

MOTION was made by Commissioner Wright and seconded by Commissioner Rollins to award a contract for \$220,850 per year to South Florida Bushog to cut and maintain the full course and corners at Boca Teeca and to Yellowstone Landscape to maintain the Main Entrance, Tunnel, and Roadway for \$35,088.26 per year.

Discussion:

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED

2. RFQ Architect/Engineer – Ranking

On October 1, 2021, the District received five (5) proposals for a continuing five (5) year contract for qualified Architect/Engineering Services for the District from the following firms:

- Calvin Giordano & Associates (CGA)
- Miller Legg
- Crain Atlantis
- Walters Zackria & Associates (WZA)
- Chen Moore & Associates

Discussion ensued regarding the ranking of the top three firms, if interviews were necessary, and the possibility of retaining two firms.

Mr. Goren, District counsel, noted that according to Florida Statute 287.055 the Consultants' Competitive Negotiations Act (CCNA) the District is required to rank no fewer than three firms that are deemed to be the most highly qualified to perform the required services.

The Board ranked the top three firms:

Commissioner	First	Second	Third
Wright	CGA	WZA	Chen Moore
Engel	WZA	CGA	Miller Legg
Ehrnst	Miller Legg	CGA	WZA
Rollins	CGA	WZA	Miller Legg
Vogelgesang	CGA	WZA	Miller Legg

- The #1 firm selected was Calvin Giordano & Associates (CGA)
- The #2 firm selected was Walters Zackria & Associates (WZA)
- The #3 firm selected was Miller Legg
- Chen Moore was #4 and Crain Atlantis was #5

No interviews will take place at this time.

MOTION was made by Commissioner Wright and seconded by Commissioner Engel to have the Executive Director retain the top two (2) firms out of the three (3) firms selected in the ranking per Florida Statute 287.055. Calvin Giordano & Associates and Walters Zackria & Associates will be retained for Architect/Engineering Services for the District.

Discussion:

Roll Call Vote:

Commissioner Ehrnst Yes
 Commissioner Engel Yes
 Commissioner Rollins Yes
 Commissioner Vogelgesang Yes
 Commissioner Wright Yes

MOTION UNANIMOUSLY APPROVED

3. Boca Teeca- CSR Change Order #5

Executive Director Harms recommended approving CSR Heavy's Change Order #5 for \$8,730, to furnish and install two eight-foot gates across the end of Jeffrey Street. The city, which owns the street near the strip of land, requested that this type of fence be installed instead of the split rail fencing to allow access to Fire Rescue, FPL as well as secure the area. The proposed gates have been reviewed and approved by city staff.

MOTION was made by Commissioner Engel and seconded by Commissioner Ehrnst to approve CSR Change Order #5 for \$8,730 to furnish and install two eight-foot gates across the end of Jeffrey Street.

Discussion:

Commissioner Ehrnst questioned whose responsibility it would be to clean the area if items were left there and suggested putting stop signs on the gates.

Roll Call Vote:

Commissioner Ehrnst Yes
Commissioner Engel Yes
Commissioner Rollins Yes
Commissioner Vogelgesang Yes
Commissioner Wright Yes

MOTION UNANIMOUSLY APPROVED

Commissioner Rollins inquired if the right of way at the extension of Jeffrey Street was abandoned by the city and if that piece of land was included on the District's survey.

APPROVAL OF PAYROLL AND INVOICES:

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Rollins to approve the payroll and invoices totaling \$2,725,251.58.

Discussion:

The City Finance Department has confirmed that the last of the City O & M invoices will be received no later than November 5th in time for the District to meet the state requirements for any budget amendments at the District's November 15th meeting.

Roll Call Vote:

Commissioner Ehrnst Yes
Commissioner Engel Yes
Commissioner Rollins Yes
Commissioner Vogelgesang Yes
Commissioner Wright Yes

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director:

Boca Teeca

The construction fencing at Boca Teeca will start coming down by the end of this week which will make the property more accessible to ATVs. An email will be sent out to all the home Owner Associations in the area to advise them what to do if they see any ATVs on the property.

Ocean Strand

The next step for the Ocean Strand project is being placed on the Planning and Zoning and City Council agendas for approval.

District Counsel:

Counsel is preparing the Temporary Construction Easement at Ocean Strand for the Board's review and consideration at the November 15th meeting.

Commissioners:

Commissioner Engel inquired if the Temporary Construction Easement would relieve the District of any possible liability should anything occur on the property when it is being used and thanked Mr. Thayer for his service to our country.

Commissioner Ehrnst asked the Executive Director to inquire with the City if the hours at the Dog Beach can be extended.

Commissioner Rollins inquired if the investigation regarding the beach chair concession has been concluded and what the revenues are that are being generated from the concession.

Commissioner Vogelgesang questioned why evidence of vaccination is not required for the animals at the dog park or the dog beach and would like to receive the Ranger Reports and Safety Reports from the various District parks that were provided in the past.

FUTURE AGENDA ITEMS:

Construction Easement for Ocean Strand
New St. Mark Agreement

ADJOURNMENT:

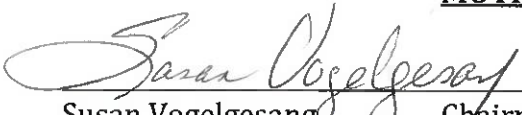
MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to adjourn the meeting at 6:03 p.m.


Discussion:

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED


Susan Vogelgesang Chairman


Craig F. Ehrnst Secretary-Treasurer