

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS
June 7, 2021

The MEETING took place at the Swim & Racquet Center and was also conducted virtually through the Zoom platform. The meeting was called to order by CHAIRMAN Susan Vogelgesang at 5:15 p.m.

COMMISSIONERS PRESENT:

Craig F. Ehrnst
Steven M. Engel
Robert K. Rollins, Jr.
Susan Vogelgesang
Erin Wright

CHANGES TO AGENDA:

PUBLIC REQUESTS:

Mr. Raul Travieso requested that the Board consider funding twelve additional pickleball courts during the scheduled resurfacing at the tennis center at Patch Reef Park.

Mr. Rick Heard expressed his opinion on the need for an executive golf course and practice range at Ocean Breeze.

The following people called into the meeting:

Mr. Greg Galanis requested that the District do the right thing for its constituents and support golf at Ocean Breeze.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Engel and seconded by Commissioner Ehrnst to approve the minutes of the Joint meeting held on April 26, 2021, at 5:00 p.m.

Discussion:

Commissioner Rollins inquired about the status of the ILA for Gumbo Limbo Nature Center and requested a timeline and progress report on the subject.

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to approve the minutes of the Regular "Hybrid" meeting held on May 17, 2021, at 5:15 p.m.

Discussion:

County residents that may get displaced during the 2022 Pickleball Tournament at Patch Reef Park will be allowed to pay resident rates at the Swim & Racquet Center for the duration of the tournament.

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

1. Ocean Breeze- Boca Teeca RFP for Maintenance

Executive Director Harms presented the Boca Teeca RFP for Maintenance for the Board’s consideration and requested that Mr. Rollins be allowed to review the insurance components of the RFP prior to releasing the RFP to the public.

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Wright to approve the RFP for Boca Teeca Maintenance pending review of all insurance components of the RFP by Mr. Rollins.

Discussion:

A full-size survey of the property will be included with the RFP.

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED

2. FPL Electric Vehicle Charging Station Location

Executive Director Harms presented the FPL Electric Vehicle Charging Station locations for the Board’s consideration. There will be 2 stations located at each park: Sugar Sand Park, Patch Reef Park, and the Swim & Racquet Center. Each station is estimated to cost the District \$50 per month.

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to approve the FPL Electric Vehicle Charging Stations at Sugar Sand Park, Patch Reef Park, and the Swim & Racquet Center.

Discussion:

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED

3. Public Relations Firm

Executive Director Harms recommended that the District hire a PR Firm to build a relationship with the residents by providing them with routine and accurate updates on projects, budget information, and community impacts. My PR Guru has an extensive background with local governments and will provide routine email and social media outreach for \$18,000 annually. Their knowledge and experience of working with local governments will benefit the District’s messaging and increase public awareness as to the role of the Greater Boca Raton Beach & Park District in the community.

My PR Guru was awarded a contract with the City of South Miami in 2020 and the contract may be renewed in November 2021. The District can utilize the South Miami agreement with My PR Guru for the duration of its term with South Miami. At the conclusion of that agreement, the District will have to hire a firm through an RFQ process.

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to approve the Public Relations Guru Agreement as presented.

Discussion:

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED

4. Audit Committee Approval per Florida Statute 218.391

In accordance with Florida Statute 218.391, Auditor Selection Procedures, the Board of the Greater Boca Raton Beach & Park District must select an audit committee to help facilitate the process of engaging an auditor to perform the District’s annual audit.

This committee must consist of one Commissioner who will serve as the Chair of the Auditor Selection Committee. No District employees may serve as committee members.

The following are the recommended members to serve on the District Auditor Selection Committee:

- Commissioner Craig Ehrnst, Greater Boca Raton Beach & Park District
- Linda Davidson, Financial Services Director, City of Boca Raton
- Michael Kalvort, Recreation Services Director, City of Boca Raton

Once selected, the Committee will establish factors to use for the evaluation of audit services; publicly announce requests for proposals; provide interested firms with a request for proposal; evaluate proposals by qualified firms; rank and recommend, in order of preference, no fewer than three (3) firms deemed to be the most highly qualified to perform the required services after considering the factors established by the committee.

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to approve the Audit Committee as presented.

Discussion:

A review of the process was discussed: Committee meets and writes the RFP; RFP comes back to the board for approval; proposers will be ranked and reviewed by the committee based on qualifications; the committee will make its recommendations for the Board's approval; the fee will be negotiated once the firm has been selected.

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED

APPROVAL OF PAYROLL AND INVOICES:

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Engel to approve the payroll and invoices totaling \$149,141.69.

Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director:

Boca Teeca Beautification

A calendar outlining the construction that will be taking place at Boca Teeca over the next two weeks was sent to the Board.

Swim & Racquet Center Pool Deck

The resurfacing of the pool deck should be completed by the end of next week.

O & M Invoices

November 2020 and December 2020 invoices have been received and are being processed.

Budget FY21/22

The District received the budget submittal books from the City; the tentative millage rate needs to be set by the 2nd meeting in July.

Thank You

Ms. Harms thanked the District staff; the Willow Theatre staff and Mr. Chuck King for all their work over the past year navigating the online, hybrid, and in-person District meetings.

Executive Director Harms was asked to email the City for a specific timeline for the Tower Project; to have the City provide monthly activity reports, and to encourage the City to provide the remainder of the O & M invoices that the District needs to determine its budget.

District Counsel:

Commissioners:

Commissioner Wright inquired about the status of the Ocean Strand project.

Commissioner Engel requested that a copy of last year's budget be sent to the Board for reference.

Commissioner Ehrnst understands that there is sensitivity around golf and stated that it is still evolving. He suggested hiring a third party, with the City, to create one website that would market the interconnectivity of the parks and include information on the recreational activities available to the public and a place for the residents to register for programs on their own. Commissioner Ehrnst also suggested converting one or two more tennis courts at Patch Reef park into pickleball courts.

Michael Kalvort, Recreation Services Director, spoke about the City's Rec Track System; the delayed O & M Invoices; adding wayfinding signs in the parks, and the need for a marketing position.

Commissioner Rollins recommended more signage; mile markers; a directory and fitness stations at the parks; spoke about honoring the District's commitment to golf; suggested that pickleball should be at Patch Reef Park with other racquet sports; requested that a Visioning Discussion for Ocean Breeze be added to the next agenda; and strongly believes that the part of the proceeds from the sale of Boca Municipal should be put back into recreation (2 Million for a Maintenance facility at DeHoernle Park) which could help reduce the District's Ad Valorem Revenue.

Commissioner Vogelgesang met with Mr. Carl Foster, President /Event Director of Foster Event Group for an interview regarding the upcoming Pickleball Tournament at Patch Reef Park in 2022; thanked Jason Hester for all his help running the Hybrid meetings this past year; asked Ms. Dawson, Facilities Manager, to address any safety issues at the tennis courts at Swim & Racquet Center; and requested an update on the Pipes and Pumping Project.

FUTURE AGENDA ITEMS:

Budget
Tentative Millage Discussion
Visioning Discussion
RFP Audit Committee

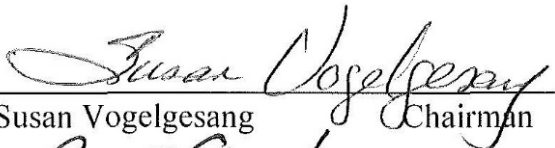
ADJOURNMENT:

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to adjourn the meeting at 6:37 p.m.


Roll Call Vote:

Commissioner Ehrnst	Yes
Commissioner Engel	Yes
Commissioner Rollins	Yes
Commissioner Vogelgesang	Yes
Commissioner Wright	Yes

MOTION UNANIMOUSLY APPROVED



Susan Vogelgesang Chairman



Craig F. Ehrnst Secretary-Treasurer